



Kanata Minor Hockey Association

Minutes of the KMHA Board Meeting of May 13, 2025

1. Call to Order

- ☐ The meeting was called to order at 7:03 p.m. by the Chair.

Attendees:

Chad Mariage (President)	☒
Tom Sweeney (Director at Large – AA/A)	☒
Sam Saran (Director – Risk and Safety)	☒
Terry Zanatta (VP Competitive)	☒
Jamie Holland (VP Operations)	☒
Richard Carpentier (VP House League)	☒
Xiangzhu (Clement) Chen (Treasurer – Following confirmation of appointment only)	☒
Erin Murphy (District Chair – Non Voting)	☒

2. Approval of Agenda

- ☐ Moved by Tom Sweeney/Seconded by Jamie Holland – **It was agreed - That the proposed agenda be adopted**

3. Approval of Previous Minutes

- ☐ No previous minutes were presented for approval.

4. Reports

President's Report

- ☐ Moved by Jamie Holland/Seconded by Sam Saran – **It was agreed that –**

Whereas the Board of Directors have verified the qualifications of Xiangzhu (Clement) Chen for the position of Treasurer of the Kanata Minor Hockey Association, and are satisfied that he meets the requirements to hold the position.

Be it resolved – That Xiangzhu (Clement) Chen, be approved and appointed to the position of Treasurer of the Kanata Minor Hockey Association and a Director of the Corporation pursuant to Clause 5.06 (e) of the Bylaws; and that he be appointed to this position for a period of 2 years pursuant to Clause 5.04 of the Bylaws.

Other points:

- ☐ There was a discussion around expectations for board meetings and communication across portfolios including around frequency of meetings (1/month starting in August), less siloed communications but maintaining work in our areas of responsibility.
- ☐ There was discussion around the need for a website renewal – to be discussed further.
- ☐ Evaluation of TeamSnap and possible exploration of alternative more integrated platforms.

VP Competitive Programs Report

- ☐ AA Tryouts are ongoing and have been busy and challenging. Continued questions around imports – need for clarification around process/criteria
- ☐ Emphasis on efficient use of call-ups and affiliates for player development in the upcoming season.

VP House League Report

- ☐ Focus on enhancing development programs evolve and improve on work already begun
- ☐ Explore use rep coaches' practice plans to support HL development.
- ☐ Initial ideas for coach development were shared further discussion needed.

VP Hockey Operations Report

- Updates on goalie equipment needs and how we can better support goalies
- Need for more volunteers to support equipment manager (inspections etc)
- Exploring sponsorship structures/ideas

Treasurer's Report

- Budget to be presented at the June board meeting.

Director at Large – Risk and Safety

- Plans to meet with rep coaches post-AA team selections.
- Development of an information sheet on escalation and safety protocols.

Director at Large – AA/A – B League & Officials

- Discussion at leagues about playoff, more to come.
- Exploring a potential U9 tournament.
- Discussion on officials' development opportunities.

District Chair Report

- First District Chair meeting scheduled for May 14 items expected to be discussed include:
 - HEO will now manage Vulnerable Sector Checks.
 - Issues raised regarding pathway programs, suspension charts, and malpractice policies.
 - Updates on escalation procedures and video review policies.

5. Old Business

- NIL

6. New Business

1. 2025/26 Season Registration Dates:

- Returning players (early registration) - June 9, 2025
- New players (and late returning registrations) July 7, 2025
- Late registration (with late fee): August 4, 2025

□ Advertising:

- No road signs or physical ads; focus on social media promotion.

□ Fees:

- Draft Budget needed – discussion at earliest opportunity

(Items 2, 3 and 5 are postponed to the June Board meeting)

2. Communications:

- Discussion on website and social media strategy.

3. Policy and Procedure Manual:

- Review and updates discussed.

4. USA Tournaments:

- Caution advised regarding travel/participation in US tournaments/activities
- Message to be drafted as a communication to members.

5. E-Scoresheets for AA/A League - tablets

7. Other Business

- VP Operations - Discussion on board composition and potential new positions. Will propose something more formal.

- Need to review of bylaws related to board structure to be addressed at the next meeting.

8. Adjournment

- Moved by Jamie Holland/Seconded by Terry Zanatta – **It was agreed that the meeting be adjourned at 9:46 p.m.**

Next Meeting

- Date: June 10, 2025, 7:00 p.m.